

<b>NORTH ANDOVER YOUTH &amp; RECREATION SERVICES</b> Board of Directors Meeting	<p style="text-align: center;"><b>Date: 05/05/2016</b>  <b>Time: 6:30PM – 7:30PM</b></p>
<b>Meeting Attendees:</b> Tom Cieslewski, John Lennhoff, Maureen Ferris, Andy Firmin, Sandy Savoie, Terry Holland, Rick Gorman	<b>Board Members:</b> Tom Cieslewski, Kevin Driscoll, Peter Breen, John Lennhoff, Hollie Williams, Sandy Savoie, Andy Firmin, Maureen Ferris, Terry Holland <b>Ex Officio:</b> Rick Gorman, Frank Kenneally
<b>Meeting Follow-up Items Summary:</b> <ul style="list-style-type: none"> <li>• Confirm next meeting</li> <li>• Grant Request approval note to be sent by Tom to Frank Kenneally</li> <li>• Tom to meet with Jay &amp; Frank regarding Needs Assessment Project</li> </ul>	<b>NAYRS upcoming meeting schedule:</b> <ul style="list-style-type: none"> <li>• June 9<sup>th</sup></li> <li>• June 23<sup>rd</sup></li> </ul>

**Discussion Topics Summary:**

- 03/04 & 3/25 meeting notes were approved
- Reviewed gym usage schedule, updated schedule on file at the YC
- Carnival wrap-up:
  - Netted \$10,136. Per usual the funds will be used for Summer Camp Staff salaries
  - Feedback/thoughts for next year:
    - review to determine if it still makes sense to hold Carnival during school April vacation week
    - Work with Larry Cushing to improve advertising
    - Questions around the bracelets (pay one price to go on almost all rides as many times as you want) potentially expand the hours they can be used
- Rick reviewed his Director’s Report...emailed out on a separate document
- Town Meeting scheduled for 5/10. YC budget in very good shape, do not expect any changes
- Youth Appreciation Day is scheduled for May 25<sup>th</sup>. All Board Members are invited/encouraged to attend
- Update on fields, McEvoy dedication ceremony held on 4/30
  - Fields committee primary focus is on the plan to re-develop the Middle School fields
  - Plan in place to have all playgrounds upgraded/updated on a set schedule
- Positive feedback from the board about the Knight to Shine” event held on April 9<sup>th</sup> at Diburro’s Function Hall in Haverhill.
  - Possibly consider Steven’s Estate as a future venue to “keep” the event in North Andover
  - HUGE THANK YOU to Hollie and Demi for all their efforts!! Without them the event would not have been so successful

- Rick still actively recruiting for a staff replacement. Maureen to share information on job posting site(s) Phillip's Academy HR team uses
- Discussed Summer Program and conflicts/impact of using school grade year (i.e. 1<sup>st</sup>, 2<sup>nd</sup> grade..etc) as eligibility requirements. Andy suggested, similar to what the in-town sports programs do, base eligibility on age
- Question regarding the Skateboard Park and can it be converted into a Street Hockey court? Rick did acknowledge interest in skateboarding has been in a downward decline. His staff is in year 2 of a 2 year observation/assessment of skateboarding activity. Once complete they will make recommendation on whether or not to keep the Skateboard Park or convert it to something else
- A portion of the meeting was spent reviewing/discussion (preliminary draft reviewed/discussed at the 3/25 meeting) the JNHYC annual funding request proposal. The Board voted, and unanimously agreed to approve the proposal. See separate attached document for details. Tom will email the Hermann Board Chairman to let him know it has been fully approved. Rick will be presenting grant request to the Hermann Board on May 18<sup>th</sup>
- Tom will send out email to confirm next meeting day/time